



WE'RE HIRING!

 **SVI**
Your Global Solutions Partner

TECHNICAL WRITER/ CONTENT WRITER

Responsibilities

- Write and develop content about the company's products, in such a way that they can be understood by different audiences
- Plan, develop, organize, write and edit user manuals and operational procedures
- Research, develop and document technical design specifications
- Produce electronic documentation in addition to hard copy manuals
- Maintain the company's collection of technical documentation
- Analyze documents to maintain continuity of style of content
- Manage updates and revisions to technical literature

Qualifications

- Candidate must possess at least a Bachelor's degree in Engineering, IT, or other related courses
- Candidate must have good English communication skills both oral and written
- Able to multitask and work well in a fast paced environment
- Must be keen on details, able to work independently or in a team
- Able to quickly establish good working relationships with both internal and external customers
- Willing to extend hours to meet deadlines
- Must be willing to work in Ortigas, Pasig

Get in touch with SVI-HRD
via our mobile number 09190671827
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For more information, visit
www.svi.com.ph